

Busch Group Academy France Training Terms and Conditions

(Version 21/07/2025)

These special terms and conditions supplement the general terms and conditions of Pfeiffer Vacuum SAS, of which the applicant (hereinafter the "Customer") declares that he is aware. They apply to all inter-company or intra-company training activities (hereinafter referred to as "Training") organised by Pfeiffer Vacuum SAS (hereinafter referred to as "Pfeiffer").

The training courses taken at Pfeiffer, which is Qualiopi certified and declared as a training organisation under number 87112-2, can be included in continuing professional training, in accordance with Law No. 71-575 of 16 July 1971.

Before the training session

Any registration for a Training Course must be confirmed by email (TRAINING@pfeiffer-vacuum.com) accompanied by the quote validated (signature and stamp of the company) by the Client.

Customers issuing purchase orders must indicate this at the time of registration and provide a copy three (3) weeks before the start of the Training.

At the Customer's request, Pfeiffer will draw up a continuing professional development agreement.

In the event of total or partial coverage by a training fund management organization (hereinafter "Funding Organization"), the request for coverage is the responsibility of the Client and must be established prior to the application for registration. The contact details of the Funding Organization must be provided at the time of registration. In the event of partial coverage by the Funding Body, the Client will pay the balance of the cost of the Training. In any event, if the Funding Organization does not receive the cost of the Training action by Pfeiffer, the Client will be invoiced for the full cost of the Training.

At the end of the Training, Pfeiffer will send the Client or, if applicable, the Financing Agency an invoice.

The Client will initially receive a confirmation of registration from its employee(s) (hereinafter "Trainee"). On request, this letter can be accompanied by a list of hotels selected by Pfeiffer. Ten (10) working days at the latest before the start date of the session, the Client will receive a summons confirming the time, place and agenda of the Training.

Rates

Prices are shown exclusive of taxes and are to be increased by the VAT rate in force on the date of invoice.

The rates are flat-rate; they include the Training or seminar and the pedagogical materials, physical or dematerialized if applicable.

The accommodation of the Interns is the responsibility of the Client or the Intern (except under conditions specific to the Busch Group).

Lunch and breaks are included in the price.

If the Intern has a disability, please contact our disability referent to study the feasibility of his project (anne.guinault@pfeiffer-vacuum.com).

Cancellation by the Client or the Trainee

If the Client changes his/her mind or if a Trainee is not available on the scheduled dates, the Client must notify Pfeiffer in writing (post or e-mail) at least ten (10) working days before the start of the Training. The Client has the possibility, before the start of the Training, to replace the Trainee who is unable to attend with another person with the same profile and training needs by notifying Pfeiffer in advance in writing (letter or e-mail). In the event of cancellation less than ten (10) working days before the start of the Training, 30% of the price of the Training will be required as a lump sum compensation, including when the financing initially provided by a Funding Body, without this sum being assimilated to an expense deductible from the employer's participation in the professional training.

Any cancellation made on the same day as the start of the Training, any unjustified absence as well as any Training started will result in an invoice of the full amount of the Training as compensation.

Interruption of Training

In the event of early termination of the Training due to Pfeiffer or the abandonment of the Training by the Trainee for a reason other than duly acknowledged force majeure, the contract is terminated according to the following financial terms:

- **Early termination by Pfeiffer:** Pfeiffer will have the opportunity to propose new dates for the continuation of the Training to the Client. If it turns out that no date is suitable for the Customer or the Trainee, then Pfeiffer will invoice for the services provided;

- **Withdrawal of the Client or the Trainee:** the full amount of the Training fees remains payable. If the Trainee is prevented from following the Training as a result of duly recognised force majeure, the professional training contract is terminated. In this case, only the services actually provided are due on a pro rata temporis basis for their value provided for in the contract.

Cancellation or postponement by Pfeiffer

Sessions are guaranteed from 4 Trainees registered. However, Pfeiffer reserves the right to postpone or cancel a session. No compensation will be paid to the Client due to postponement or cancellation by Pfeiffer.

After the Training Session

The certificate of attendance and the invoice are sent to the Client after the completion of the Training. If the Client has used the services of a Funding Body, these documents are also sent to the Client.

The payment of the price of the Training must be made within thirty (30) calendar days net from the issuance of the global invoice issued at the end of the Training action.

In the event of payment by a Funding Body, it is the Client's responsibility to ensure that the payment is completed by the latter.

Intellectual property

The Trainee, which his employer is proud of, formally undertakes to use the Training materials only for his or her own use. The Trainee will respect and undertake to ensure that the copyrights recognised by the Intellectual Property Code are respected, and may not under any circumstances reproduce or distribute the Training materials to anyone, by any technical process whatsoever, free of charge or for a fee. The Client guarantees Pfeiffer for the fulfilment of this clause by any employee.

Quality

Pfeiffer is a Qualiopi and ISO 9001:2015 certified professional training organization. If you have any questions or would like to report a quality anomaly, the Customer may contact "Busch Group Academy France" directly at the following e-mail address: training@pfeiffer-vacuum.com.

Protection of personal data

Pfeiffer complies with the regulations on the protection of personal data. Pfeiffer invites the Customer to visit its dedicated page on <https://www.pfeiffer-vacuum.com/fr/en/privacy-policy/>. The Customer can then consult Pfeiffer's personal data protection policy and exercise their rights by consulting the various sections. When planning a Training Course, Pfeiffer collects personal data that is used strictly in the context of registration, execution and follow-up of the Training Course. They will be destroyed at the end of a conservation period set at 10 (ten) years. In accordance with the regulations on the protection of personal data, the Trainee has the right to access, rectify, limit processing as well as the right to object and portability of their data, if applicable, by contacting Pfeiffer Vacuum SAS – Data Protection Officer, 98, avenue de Brogny, BP 2069, 74009 Annecy Cedex or by email at datenschutz@gdsm.de.